

# Heather Loeb

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## EDUCATION

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**East Carolina University** – Greenville, NC

May 2022

*Health Information Management*

GPA: 3.5

## RELEVANT EXPERIENCE

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**Syneos Health Clinical-** Morrisville, NC

8/2020 – Current

*Project Coordinator Intern, Business Technology*

- Collaborate with project leaders to plan projects, maintain critical information in project charters, track deliverables, and coordinate project related documentation to serve as a liaison
- Coordinate key project sessions, stakeholder reviews, metrics capture and business analysis
- Assist with project communications to business stakeholders and business technology colleagues

**ECG Management Consultants** – Washington, DC

5/2019 – 8/2019

*Summer Intern*

- Analyzed, synthesized, and interpreted data to inform client recommendations
- Utilized financial modeling to conduct in-depth analyses and provide executable strategies
- Supported a team of actuaries and assisted with the actuarial components of health programs

**Exeter Hospital** – Exeter, NH

1/2019 – 5/2019

*Population Health Data Intern*

- Accessed and analyzed medical data including electronic health records and claims data using analytic tools and techniques to extract data and create reports and models
- Modified and created models used to evaluate historical utilization and forecasts to identify and stratify high risk patients
- Ensured quality of the analytic work product by testing and reviewing the work of other analysts and providing feedback and assistance as needed

## COURSEWORK

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Biostatistics

Health Care Delivery Systems

Leadership in Health Care

Health Information Management

Human Diseases

Quality Management in Health Care

## SKILLS

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Epic Systems

3M Encoder

MEDITECH

IBM SPSS

Oracle

Administration

Coordination

Microsoft Dynamics

Teradata Database