

## ***Education***

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### **East Carolina University, Greenville, NC**

**May 2021**

Bachelor of Science in Industrial Distribution and Logistics  
Minor in Business Administration  
G.P.A: 3.74

## ***Relevant Coursework***

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Warehousing and Material Handling	Distributor Sales & Branch Management
Global Logistics	Quality Assurance Concepts
Purchasing Logistics	Strategic Pricing
Supply Chain Logistics	Enterprise Resource Planning Systems (SAP)
Transportation Logistics	Security and Risk Analysis for Distribution

## ***Certifications***

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(SME) Distributor Sales Level 1 Certification  
Certification in Transportation and Logistics (CTL)  
OSHA 30-hour 1910 General Industry Certification

## ***Work Experience***

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### **NFI Industries, Greensboro, NC**

**May – August 2020**

#### **Distribution Intern**

- Conducted time studies, created metrics tracking, and created efficiency reports for management
- Responsible for daily shipment tracking and tracing to ensure the timely delivery of goods
- Proactively communicated with all clients regarding project plan exceptions and requests while compiling and submitting all necessary data for daily, weekly, and monthly reports

### **Belk, Charlotte, NC**

**May 2019 – December 2019**

#### **Supply Intern**

- Performed analyses to reconcile data to source reports to resolve any discrepancies and forecast variances to budget
- Proposed alternative strategic and operational tactics to further improve overall results and efficiency
- Identified and analyzed distribution centers/logistics data/trends to drive strategic and tactical opportunities

### **Vidant Medical Center, Greenville, NC**

**August 2018 – May 2019**

#### **Supply Chain Clerk**

- Checked pyxis med station for missing labels, broken buttons, broken bins, and facilitate repairs
- Retrieved items from stockroom to address short-term supply need throughout the hospital
- Assisted with adding new supply items or remove items from pyxis machines to maintain and record inventory of medical supplies

## ***Relevant Skills***

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Marketing and Sales Experience	Materials Handling
Purchasing and Procurement	Project Management
Six Sigma Yellow Belt	Financial Management
Sales Operations	Microsoft Suite