

MILITARY EXPERIENCE

1234 Anywhere Ln
Greenville, NC 27854

555-555-5555
myemailaddress@gmail.com

PROFESSIONAL SUMMARY

Skilled and experienced Intelligence Officer with proven track record of effective surveillance techniques and information processing looking to utilize my leadership and logistics skills.

SKILLS AND CAPABILITIES

Microsoft Word
Microsoft PowerPoint
RedHat Academy
Jira Support Ticketing

Microsoft Access
Mac OS X
Adobe Acrobat Pro
VMWare Workstation

Confluence Wiki
Sun Virtual Box
Ubuntu Linux 10.04
Adobe Encore

EDUCATION

Bachelor of Science, Information and Computer Technology
East Carolina University, Greenville, NC

May 2018

Bachelor of Science, Communication
Concentration: Interpersonal/Organizational
Minor: Military Science & Advanced Leadership
Columbus State University, Columbus, GA

May 2010

RELEVANT EXPERIENCE

United States Air Force/Seymour Johnson AFB, Goldsboro, NC
Air Traffic Controller/Instructional Supervisor

August 2018-Current

- Coordinate and conduct training for “Apprentice Controllers” on the fundamentals of Air Traffic Control
- Evaluate trainee performance during live traffic situations
- Maintain a detailed record of controller performance progression
- Educated trainees on Air Traffic Control standards and principles

TRAINING

Advanced Leadership Management Training
Basic Leadership Management Training

September 2013- April 2014
August 2010-December 2010

MILITARY POSITIONS

United State Army, Various Worldwide Locations
Senior Intelligence Officer (Captain)
Company Executive Officer (First Lieutenant)
Human Intelligence Officer (Second Lieutenant)
Senior Intelligence Officer (Second Lieutenant)

May 2014-March 2016
April 2012-September 2013
July 2011-April 2012
January 2011-July 2011