

Sports Studies Student
Sports_studies@gmail.com | Phone | Location

Education

East Carolina University, Greenville, NC

May 2024

Bachelor of Science in Sports Studies

Minor: Business Administration

GPA: 3.0

Certifications: CPR, AED & First Aid (Expires 2023)

Relevant Experience

ECU Campus Recreation and Wellness, Greenville, N.C.

October 2021-Present

Sports Program Lead Supervisor

- Responsible for helping guide 20+ Sports Program site supervisors with daily tasks
- Create and implement training sessions throughout the year for student staff on customer services, technologies, and ethical leadership
- Assist any student or professional staff member with any questions they may have about sports programs, calendars, and policies or procedures
- Problem solve any Club Sport or Intramural issues within the facility
- Utilize facility scheduling program 25Live to help Club Sports teams reserve facilities for events

Recreation Services Attendant

May 2022-Present

- Greet and aid users and visitors upon arrival at the facility
- Provide excellent customer service via telephone inquiries and direct calls as needed
- Assist patrons through the payment process, including safe cash handling at the register

Club Sports Supervisor/Sports Program Supervisor

September 2021-October 2021

- Responsible for overseeing Club Sport practices to ensure student safety
- Facilitated issuing equipment to the teams for practice as well as its return upon practice completion

Kinston Down East Wood Ducks, Greenville, N.C.

May 2022- August 2022

Special Events Intern

- Planned and managed all game day activities for themed games and events including on field experiences for fans of all ages
- Ensured all day-to-day operations for marketing were completed including social media posts, tracking promotional items delivery, organizing marketing materials, and making game-day schedules
- Met with customers prior and the day of their events hosted by the organization to ensure all needs were met including ticket preparation, special spaces reserved, food vouchers prepared, and any special requests were met

Additional Experience

Parasson's Italian Restaurant, Stow, Ohio

June 2019-January 2020

Dishwasher

Old Carolina Barbecue Company, Stow Ohio

June 2021-August 2022

Cook